## ONLINE BANKING AND MOBILE BANKING: HOW TO REGISTER



**Note:** Each member or joint member has the ability to create their own login credentials for Online Banking. When asked, please enter YOUR personal information to establish your identity and create your Online Banking Used ID. You will have the opportunity to link additional memberships from within Online Banking once you complete your initial registration.

## **STEP 1: GENISYS HOMEPAGE**



- 1. Go to www.genisyscu.org
- 2. Click **Login** in the upper-right of the homepage.

This will open the Login screen for Online Banking.

### **STEP 2: LOGIN SCREEN**



# 1. On the Login screen, click **Register**.

This will open the registration form and start by establishing identity in the next step.

## **STEP 3: ESTABLISH IDENTITY**

GENISYS	
Welcome to Genisys Credit Union	
1 Establish Identity	
Plase answer the following questions to help us validate your identify. If you are using our new online or mobil Step 1: Plases enter the last four digits of your Social Security Number, (Each member on the account should use their own Social Security Number to register - creating their own set of login credentials). Terr, erc] Step 2: What is your Member Number? Step 3: What is your date of birth? MU/DD/YYYY	) Earshing for the first time please register. New credentials are required.
Continue Cancel	

- 1. On the Establish Identity screen, enter the following:
  - The last four digits of your **Social Security Number**
  - Your primary Member Number
  - Your Date of Birth
- 2. Click Continue.

#### **STEP 4: LOGIN INFORMATION**

Velcome to Genisys Credit Union			
C Login Information			
ease create a username and password. These credentials will work for online and mobile	banking.		
Username			
1			
The Username Must:			
- Contain at least one alphabetic letter			
<ul> <li>Be 7 to 32 characters in length</li> <li>Not Contain: Member birthdate, Member number, Social Security Number</li> </ul>			
<ul> <li>Not Contain: Member birthdate, Member humber, Social Security Number</li> </ul>			
Password ( Show password )			
Password strength			
Confirm password			

**STEP 5: ACCOUNT FEATURES** 

GENISYS
Welcome to Genisys Credit Union
Create a name for this account to help you identify it on the Account Overview and in multiple places in the application.
Account Nickname
What do you want to call membership XXX4766? (For example, "My primary access", "joint with Sarah", etc.)
This nickname will serve as a reference to this membership.
Thank you. In the last step, we'll confirm all of your settings.
Back Continue Cancel

On the Login Information screen, create a Username that will be used to access your accounts for both Online and Mobile Banking.

- Follow the username requirements shown on the screen to create your Username.
- Follow the password requirements shown on the screen to create your password.
- 3. Re-enter your Password to confirm.
- 4. Select Continue.

On the Account Features screen, you will have the opportunity to personalize the way in which you view your accounts within Online and Mobile Banking. The name you enter will be viewable next to your accounts in Online Banking for this membership.

- 1. Add a nickname to reference this membership.
- 2. Select Continue.

On the Confirmation screen, you will be presented with a recap of the information entered up to this point.

- 1. **Review the information shown** to confirm accuracy.
- 2. Review the terms and conditions.
- 3. Check the box to accept the terms and conditions.
- 4. Click Confirm and Register.

You have successfully registered for Online and Mobile Banking.

1. Click **Return to Login** to start the login process.

## **STEP 6: CONFIRMATION**

Velcome to Genisys Credit Union
tere's the information we have for you.
Susername GenisysMember
C Account Nickname
What do you want to call membership XXX4766?
Terms and Conditions
GENISYS CREDIT UNION
ONLINE AND MORILE BANKING AGREEMENT AND DISCLOSURE
UNLINE AND MOBILE BANKING AGREEMENT AND DISCLOSURE -
This Optice and Mohile Backing Agreement and Disclorers Chargement's provides information shows and states the terms and conditions of the Mohile Backing declosus products and service offend by Genipy Credit Using the "Credit Using and a state the terms and conditions of the Mohile Backing declosus products and service offend by Genipy Credit Using the "Credit Using and a state the terms and conditions of the Mohile Backing declosus products and service offend by Genipy Credit Using the "Credit Using and a state the terms and conditions of the Mohile Backing declosus products and service offend by Genipy Credit Using the "Credit Using and a state the terms and conditions of the Mohile Backing declosus products and service offend by Genipy Credit Using the "Credit Using and Andrea" and a state the terms and conditions of the Mohile Backing declosus products and service offend by the Credit Using and Andrea" and a state the terms and conditions of the Mohile Backing declosus products and services offend by Genipy Credit Using the "Credit Using and Andrea" and Andrea and Andr
Please read and accept the updated disclosure above before accessing your accounts. Please click to accept the Genisys Online and Mobile Banking Agreement and Disclosure and continue with your Online/Mobile
Banking enrollment.
Back Confirm and Register Cancel

CONGRATULATIONS!

Genisys CREDIT UNION
Welcome to Genisys Credit Union
0 Thank you for registering! You are now ready to use your account online and in our mobile application. We will redirect you to the login page in 3 seconds.
Return to login



#### **STEP 1: ENTER USERNAME**

GENISYS CREDIT UNION	
	Log in to Online Banking
	Ulername: I Sign In Forgot Username?
	New User? Register Now.
	Register
	Look for our New Mobile App For an use deminad our Lasst Mobile Banking App to teart enjoying for new user finetand or the App or and a charged Paper Available for deministration of the App or and a charged Paper.

#### **STEP 2: ENTER PASSWORD**

GENISYS CREDIT UNION	
	Please provide your password below: Password: Forget password? Continue: Return to Login
	Look for our New Mobile App Brane to download our lates: Mobile Banking App to start enjoying une finedly design and inshired Banking. Available for download on the App Store and on Garget Pay. Online Banking Demos
	New the demonstration of get representing the demonstration and the system. Ream have no used the system. Registration

## **STEP 3: TERMS & CONDITIONS**

GENISYS CREDIT UNION	
	Terms & Conditions
	1
	GENISYS CREDIT UNION
	Please read and accept the updated disclosure above before accessing your account. Please click to accept the Geniys Online and Mobile Banking Agreement and Disclosure and continue with your Online/Mobile Banking enrollment.
	Continue Cancel

#### If you are not already on the login page, go to www.genisyscu.org. Click Login in the upper-right of the homepage.

- To login, you will need to enter your username you created during the registration process.
- 2. Click Sign in.
- Next, you will enter your password.
- 2. Select **Continue**.

- 1. Review the terms and conditions.
- 2. Check the box to accept the terms and conditions.
- 3. Click **Continue**.

### **STEP 4: SELECT VERIFICATION METHOD**

GENISYS CREDIT UNION	Select Verification Method For added sourity, a one time activation code is required to complete this clobe Choose one of the options below to receive your verification code: O Voice-call to a phone number Send PNic code to mail
	Continue Back

For added security, a one time activation code is required to complete this action. As a user, you will be asked to complete the verification process one time, per browser you are using to access the system.

- On Select Verification Method screen, choose one of the options presented to receive your verification code.
- 2. Select Continue.

### **STEP 5: SPECIFY CODE DELIVERY METHOD**

GENISYS CREDIT UNION	
	Select Phone Number We will send a one time activation code. by text message, to the phone number we have on file for your account. If the phone number shown is not accurate, piese attempt another verification method or contact Genisys at 1-00-521-8440. Choose one of the phone number options below: Send to (**) ***-453 Send to (**) ***-645
	Continue Back

 Select where you would like to receive the code. Choose one of the options presented.

**Note:** If the contact information shown is not accurate, please attempt another verification method or contact Genisys at 1-800-521-8440 x5.

- 2. Click Continue.
- Finally, retrieve the code from the method you selected and enter the code on the screen.
- 2. Select Submit.

This allows access to our Online Banking system.

#### **STEP 6: ENTER PIN CODE**

GENISYS CREDIT UNION	
Continue of the second	Enter PIN Code Please enter the activation code that was sent to you at (***) ***-453. Enter activation code: 045780 Sutern Back
⊕ Manage Q W E R T Y U I O P A S D F G H J K L ◆ Z X C V B N M G 10 ⊕ www wuw	



**Note:** Payments can be made using a Visa, Discover, or Mastercard debit card, or a Discover or Mastercard credit card, issued to you by a financial institution other than Genisys Credit Union, or by eCheck, which uses the account and routing number for an account held in your name at another financial institution.

#### STEP 1: MOVE MONEY > MAKE A PAYMENT FROM NON GENISYS ACCOUNT

		Welcome	🗨 CHAT	🝳 Messages & Alerts 🗸	F• Sign out
Accounts  Move Money  Transfer Money	1				
Make a Payment from Genisys Account     Make a Payment from Non Genisys Account     Manage Scheduled Transfers	2				
Transfers     Deposit Checks     Bill Pay     Credit Card Balance     Transfer					
Wire Transfers     eStatements     ablects/ablotices					

If you are not already logged in, go to www.genisyscu.org. Click Login in the upper-right of the homepage and enter your Username and Password to log into Online Banking.

- Once you have logged into your Online Banking, from the main menu on the left side of the screen, click **Move Money**.
- The Move Money options appear in the menu, click Make a Payment from Non Genisys Account.
- The My Loans tab will display all open loans on the account, simply click on the loan you're wanting to pay.

### **STEP 2: SELECT YOUR LOAN**

	Welcome   🗣 🖓 🖓 Messages & Alerts 🗸   💽 Sign ou
≪ ■ Accounts ✓	Open in a new tab
← Move Money ^	My Loans History Terms
Transfer Money     Make a Payment from     Genisys Account	Select which loan to pay Auto Loan (******.**)
Make a Payment from Non Genisys Account	Due Date         Jan. 31, 2022           Amount Due         \$\$242.00           Balance         (\$11,255.43)
Manage Scheduled Transfers	Payoff Amount \$11,266.02
Deposit Checks	Rewards Credit Card (******_**)
• Bill Pay	Due Date         Jan. 31, 2022           Amount Due         \$25.00
Credit Card Balance	Min Amount Due \$25.00
Transfer	Balance (\$500.00)

#### **STEP 3a: ENTER PAYMENT INFORMATION**

<ul> <li>Transfer Money</li> </ul>			
Make a Payment from			
Genisys Account			
Make a Payment from Non	Payment Method	eCheck	
Genisys Account		Card	
Genisys Account			
Manage Scheduled	Payment Date		
Transfers			
<ul> <li>Deposit Checks</li> </ul>	Frequency	Repeat monthly until loan is paid off or recurring pa	yment is cancelled.
• Bill Pay	Payment Options	Specific Amount	~
Credit Card Balance			
Transfer	Payment Amount (minimum	\$	
Transfer	\$25)	3	
Wire Transfers			
	Email Address		
eStatements		Payment confirmation will be sent to email address listed abow	
Alerts/eNotices			

- 1. From the Make a payment screen, you can **choose**:
  - How you'd like to pay (eCheck or Debit/Credit Card)
  - When you'd like the payment to take place
  - The payment amount
- 2. Click **Continue**.

## STEP 3b: CHOOSE PAYMENT METHOD

**If paying by eCheck**, you'll be asked to enter the following information:

<ul> <li>eCheck         Payments after 01:00 PM EST, which are scheduled for today, will be processed the next business day.     </li> <li>Routing Number</li> </ul>	New Card      First Name      Last Name
See Sample	Card Number
Confirm Routing Number	
Bank Name	Expires On CVV Month V Year V Show CVV
Account Type Select ~	Street
Account Number	Suite, Floor, #
See Sample	
Confirm Account Number	City State Zip Code
Account Holder Name	Save card informaiton to be used for future card payments

Once all the payment information has been entered, click **Continue**.

GENISYS	;	Welcome   🗪 CHAT   👰	Messages & Alerts 🗸 🕴 💽 Sign ou
<ul> <li>≪</li> <li>Accounts ✓</li> <li>i Move Money ∧</li> <li>Transfer Money</li> </ul>	Open in a new tab Verify Your Payment Vour payment has not been submitted. Please verify payment deta	ils and select confirm payment	
Make a Payment from Genisys Account     Make a Payment from Non Genisys Account     Manage Scheduled Transfers     Deposit Checks     Bill Pay	Total Amount \$254.10	Payment to Loan Payment Date Frequency From Account Transaction Amount Processing Fee	Auto Loan (******.**) Jan. 15, 2022 One time Card - MasterCard (**** 0000) \$242.00 \$12.10
Credit Card Balance Transfer	Confirm Payment Cancel Print		

**STEP 4: VERIFY YOUR PAYMENT** 

The next screen will display an overview of the payment instructions.

 If everything looks correct, you can click **Confirm Payment** to submit the payment.

A confirmation email will be sent to the email address associated with your account.

Fees associated with this process are listed below:

Payment Type	Payment Applied	Amount	Fee in OLB/ Mobile
eCheck	Same Business day if received by 1pm ET	\$10 - \$2,500 per pmt.	FREE
Card	Same Business day if received by 8pm ET	\$10 - \$24.99	\$5
		\$25 - \$200 \$200.01 and up	\$10 5% of amount

Please be advised that prior to utilizing the Credit Union's Incoming Loan Payment process, members will be asked to fully read and consent to the Credit Union's Incoming Loan Payment Terms and Conditions.

**If paying by Debit/Credit Card**, you'll be asked to enter the following information: